



**AB DENTAL  
& MEDICAL**  
employment agency

## Hand Hygiene Australia National Hand Hygiene Initiative Instructions for Completion

To support the Hand Hygiene Australia (HHA) National Hand Hygiene Initiative (NHHI), please complete the free HHA hand hygiene education modules at: <http://www.hha.org.au/LearningPackage/olp-home.aspx> Please find following instructions to assist you to complete the registration process.

### Step 1

Enter your country, nature of position, and sector as below:

Self Registration

**Step 1**

Please answer the following questions, then click Continue:

What country are you in?

Are you:

Which sector are you in?

[Continue »](#)

### Step 2 – Screen 1

The second screen is an organisation search. Click the *Can't Find my Organisation* button as show below:

Self Registration

**Step 2**

Start typing the name of your Organisation or Hospital in the box below, you should be presented with a list that matches what you type. From this list, please select your organisation.

If you cannot find your organisation, please click the "Can't find my organisation" button below.

Organisation:

[Show Organisation List](#)

**Can't find my organisation** [Continue »](#)

## Step 2 – Screen 2

Complete the following page with your personal details as shown below, noting the following points:

- For Employee/Student Number, click on *If you do not have an employee/student number please click here*
- In the Learning Package section, select the module *Allied Health Module*
- The *Infection Control Module* is optional - you can complete it if you wish, but it is not compulsory
- In *Organisation Details* enter the organisation name AB Dental & Medical Recruitment Agency
- Once the screen is complete click *Sign Up Now* and complete your registration

Personal Details

First Name \* Yvette

Surname \* Barton

Email yvette@abdental.com.au

An email address is not mandatory, however we strongly recommend you enter your email if you have one. This email can only be used to register one learner. Please do not use another person's email address to create your learner profile.  
If an email address is entered, you will receive an email with your login details. If you find the email in your Junk/Spam folder, please mark it as non-Junk/Spam in order to receive future emails from HHA Training

Confirm Email yvette@abdental.com.au

Employee/Student Number \* ZZZ *If you do not have an employee/student number please click here*

Occupation \* Dental/Oral Health Practitioner

AHPRA Number

Learning Package Selection

Hand Hygiene \* Allied Health Module eg. allied health professionals

Infection Control Orientation  Select this if you would like to do the Infection Control Module as well

Level of Patient Contact Direct contact with blood and body substances

Organisation Details

Comment \* AB Dental Recruitment Agency - labour hire company for the dental industry. If you haven't been able to find or select your organisation on the previous screens please provide further information here. This information will be used to position you correctly within the system.

## After Registration

Once the registration process is complete you will be taken to a screen with links to complete the modules as below:

Enter Search Text... Search Advanced Find New Module

Task List - sorted by Date ↑

- Hand Hygiene Allied Health Online Learning Module  
Status: Not Started
- Infection Control Orientation - direct patient contact  
Status: Not Started

January 2018

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Shortcuts

- Change my Organisation
- My Certificates
- Find a new module

Home

Achievements

Top Drawer

History

Your certificate is emailed to the address entered at Step 2 and is also available online in your HHA dashboard. Please forward your certificate to us at [recruitment@abrecruit.com.au](mailto:recruitment@abrecruit.com.au)